

Minnesota Council for HIV/AIDS Care and Prevention (MCHACP) Meeting
Tuesday, March 12, 2024
9:00 a.m. – 11:00 a.m.
Hybrid Meeting

Microsoft Teams meeting

Committee Members Present:	
Jay Orne (DEC co-chair)	Derek Martin
Terri Wilder	Shea Grutemaro (M&T co-chair)
Ellen Ryan	Carol Labine
Kevin Sitter (council co-chair, PAC co-chair)	Moua Xiong
Joe Amrhein (council co-chair, NA&E co-chair)	Lesia Nelson
Tyrie Stanley (PAC co-chair)	Quay Catalpa
James Velek	John Vener, MD
Alejandro Aguilera (NA&E co-chair)	Deon Kirby
Dongwook Kim	Annalise Jackson
Stephen Jensen (M&T co-chair)	Cynthia Denise Elmore
Patrick Ingram	JT Stewart
Sarah Schiele (DEC co-chair)	Teresa Jones
Mark Jenkins	
Committee Members Absent:	
Nikki LeClaire	Jennifer Schoenberg
Megan Higdon	
Guests:	
Carissa Weisdorf, Hennepin County	Bob Wickoren, Merck
Brad Bryan, MDH	Jonathan Hanft, Hennepin County
Commissioner Irene Fernando	Jose Ramirez, MDH
Josh Leopold, MDH	Cody Raasch, Hennepin County
Ndekela Sakala, MDH	Pat Reymann, Parliamentarian
Scott Bilodeau, Hennepin County	Darin Rowles, DHS
Mike Medick, Viiv Healthcare	
Hennepin County (Part A) Representative:	DHS (Part B) Representative:
Eriika Etshokin	Thomas Blissett
MDH (Prevention) Representative:	MDH (Surveillance) Representative:
Peggy Darrett-Brewer	Hannah Giles
MCHACP Staff:	
Audra Gaikowski, Council Coordinator	Jeremy Stadelman, Admin Specialist (minutes)

Quorum Present? **Yes**

I. Welcome and introductions

- Joe Amrhein called the meeting to order at 9:01 a.m.
- The guiding principles were read.
- The agenda was reviewed and approved as written.
- The minutes from the February 13 meeting were reviewed and approved as written.

II. Appointing authorities introductions

- The council's three appointing authorities introduced themselves to the council and welcomed new members to their first meeting.
 - Commissioner Irene Fernando. District 2 and Board Chair, Hennepin County
 - Darin Rowles, Manager HIV Supports, Disability Services Division, Minnesota Department of Human Services
 - Christine Jones, MSW, Section Manager STI, HIV and TB Section, Minnesota Department of Health

III. Introductions

- Introductions were made.

IV. Recipient Report

- Part A: *Eriika Etshokin, Hennepin County Ryan White Program* (see written report)
 - See written report.
- Part B: *Thomas Blissett, Minnesota Department of Human Services HIV Supports* (see written report)
 - See written report.
- Prevention- MDH financial report, Syringe Service Programs (SSP) and HIV Testing: *Peggy Darrett-Brewer, Quay Catalpa, Japhet Nyakundi, Jose Ramirez, Minnesota Department of Health HIV/STD/TB*
 - Japhet presented a PowerPoint presentation titled, **2023 PrEP Care Services Update**.
 - Questions:
 - a. Patrick asked about MDH's strategies for increasing access to PrEP injectables. Japhet responded that MDH is investing more money to make sure that PrEP is accessible, especially for those uninsured. MDH is focused on access to all forms of PrEP, not just injectables. MDH plans to ask the CDC if TA (technical assistance) is available to increase access to injectable PrEP.
 - b. Jay asked if there are efforts to increase PrEP uptake amongst the MSM IDU (men who have sex with men intravenous drug users) community. Japhet replied that MDH is hoping for more referrals since they have increased the number of SSP providers and the number of PrEP providers in Greater MN.
 - c. Patrick wondered if MDH has looked at special permissions for medical distribution certificates so that community health workers and other similar staff are able to go into the community to be able to distribute PrEP. Chryssie replied that this is something that MDH can look into. Chryssie agreed that staffing with clinicians is expensive, so using other staff would help get medication into the field.
 - d. Patrick added that another barrier is the extensive insurance authorization processes that are involved with prescribing PrEP.
 - Quay presented a PowerPoint presentation titled, **2023 HIV Testing Update**.
 - Questions/comments:

- a. Alejandro noted he reached out to police departments to ask about de-escalation techniques when he worked with Ramsey County.
 - b. Patrick asked what it would look like to engage Native American and Latinx individuals in a culturally competent manner. Quay noted that MDH has reached out to their grantees who work with these communities to engage with them directly on this.
 - c. Patrick asked if MDH has any examples of the organizations that are typically invited and partnered with to support greater understanding of best practices when conducting outreach among communities of color. Quay responded that the Youth and AIDS Projects co-presents on this information with her. Sex Worker Outreach Project (SWOP) and Partner Services have presented on outreach among communities of color and with gender diverse communities. MDH conducts outreach to other organizations and encourages folks to participate within their expertise.
- Brad presented a PowerPoint presentation titled, **2023 Syringe Service Program (SSP) Updates.**
 - Questions:
 - a. A member asked Brad to verify the number of syringe services in 2023. Brad responded that in 2023, MDH SSP programs totaled 29,468 exchanges.
- Josh Leopold presented a PowerPoint presentation titled, **HIV and People Experiencing Homelessness.**
 - Questions/comments:
 - a. Jonathan noted that people living HIV are about 8 times more likely to die from an overdose.

V. Committee reports (see written reports)

- Executive and Co-chair Update
 - Heard reports from each standing committee, council co-chairs, recipients, and council staff.
 - Agreed to the Collaborative Partners Understanding with no changes.
 - **ACTION ITEM: Grievance Committee**
 - Kevin read the background and rationale of the action item.
 - **MOTION:** Kevin Sitter moved that three council members, one of whom is HIV positive, are elected to serve on the Grievance Committee. Their term will be March 1, 2024 – February 28, 2025.
 - The Co-chair asked for nominations.
 - The following individuals were nominated to serve on the Grievance Committee.
 - i. Tyrie Stanely
 - ii. Stephen Jensen
 - iii. Patrick Ingram
 - **DEBATE:** None

- **VOTE:** Nominated members were appointed by acclamation.
- **ACTION ITEM: Parliamentary election**
 - Kevin read the background and rationale of the action item.
 - **MOTION:** Kevin Sitter moved that Pat Reymann be selected to serve as Parliamentarian from April 1, 2024 – March 31, 2025.
 - **DEBATE:** None.
 - **VOTE:** Members voted both by paper and virtually. Results will be provided in unfinished business.
- Community Voices Committee (CVC)
 - See written report.
- Membership and Training Committee
 - See written report.
- Needs Assessment and Evaluation Committee
 - See written report.
- Disparities Elimination Committee (DEC)
 - See written report.
- Planning and Allocation Committee
 - See written report.
- Criminal Justice Involved Ad Hoc Committee
 - **ACTION ITEM: Committee Chair election**
 - **MOTION:** Kevin Sitter moved that Joe Amrhein be elected to serve as Chair of the Criminal Justice Involved Ad Hoc Committee.
 - **DEBATE:** None.
 - **VOTE:** Members voted both by paper and virtually. Results will be provided in unfinished business.

VI. Council Staff Report

- Some emails from Audra will be delivered encrypted going forward. Please let her know if you run into any issues with accessing emails/attachments.
- The council contact list has been updated. Reach out to council staff if you would like the updated information.
- The Knowledge Assessment Tool will be sent to new members this week. This data is collected anonymously and is used to ascertain the training needs of the council. Please complete this as soon as possible.
- Audra will be out of the office from March 25-April 9. Jeremy will be acting in her place during this time.
- Jonathan announced that he is retiring this year. He will be leaving his current position at the end of June. He will remain with Hennepin County through the end of the year to work on special strategic HIV projects for the Department of Public Health.

VII. Service utilization data: Outpatient Ambulatory Health Services (OAHS), substance use outpatient and residential data

Alejandro Aguilera, NAE Committee Co-Chair

- Alejandro presented a PowerPoint on **OAHS & substance use outpatient and residential data.**

VIII. Robert's Rules of Order training

- Pat Reymann, the council's Parliamentarian, presented a PowerPoint titled, ***Introduction to Parliamentary Procedure***.

IX. Unfinished business / new business

- Reading of the Teller's Report
 - Kevin read the Teller's Report:
 - Parliamentary election:
 - i. Numbers of ballots cast: 18
 - ii. Number needed for election (a majority): 10
 - iii. Number of illegal ballots (if any): 0
 - iv. Number of affirmative votes: 18
 - Criminal Justice involved Ad Hoc Committee Chair:
 - i. Numbers of ballots cast: 18
 - ii. Number needed for election (a majority): 10
 - iii. Number of illegal ballots (if any): 0
 - iv. Number of votes for Chair:
 - 1. Joseph Amrhein: 18

X. Adjourn

- The meeting was adjourned at 10:59 a.m.

Meeting Summary:

- The council's appointing authorities introduced themselves to the council.
- Part A, Part B, and MDH updates were provided.
- Committee updates were reported to the council.
- Approved a motion by acclamation to appoint three members (Patrick Ingram, Stephen Jensen, and Tyrie Stanley) to the Grievance Committee.
- Approved a motion that Pat Reymann be selected to serve as Parliamentarian.
- Approved a motion that Joe Amrhein be elected to serve as Chair of the Criminal Justice Involved Ad Hoc Committee.
- Received a presentation on OAHS & substance use outpatient and residential data.
- Received an Introduction to Parliamentary Procedure training.

Documents distributed before the meeting:

- Proposed agenda
- February 13 meeting minutes
- March 12 Committee Report Summaries
- MDH Update
- Part A Update
- Part B Update
- 2024 Collaborative Partner Understanding
- Ryan White Parts A and B Q1-Q3 Expenditures
- Action item: Grievance Committee
- Action item: Parliamentarian election
- Action item: Ad Hoc Committee Co-chair election

- FY24 MCHACP training schedule
- Community Health Event Coordinator position description

Documents distributed after the meeting:

- OAHS & substance use outpatient and residential data PowerPoint
- Introduction to Parliamentarian Procedure PowerPoint

JS/ag